



**Human Resources Agency of New Britain, Inc.**  
180 Clinton Street  
New Britain, CT 06053

May 1, 2020

## **Position Announcement: Executive Director**

The Human Resources Agency of New Britain (HRA) seeks its next Executive Director.

This position is a great opportunity for a leader with strong high-level executive experience, looking to take a successful community nonprofit agency, with an effective senior management team, to its next level of success.

Applications are reviewed on a rolling basis, and the position will be filled as soon as possible.

**About HRA:** HRA is a multi-service nonprofit organization dedicated to increasing economic self-sufficiency among individuals and families residing in greater New Britain, Bristol and surrounding towns. HRA's five program divisions house its wide variety of services, including early childhood education, community and neighborhood, employment and training, energy assistance, and health and wellness.

HRA's mission is "to improve the quality of life by helping people achieve their economic and social potential; responding to the causes and conditions of poverty; and building stronger individuals, families and the communities we serve." HRA is the designated Community Action Agency for the Greater New Britain and Bristol Area.

HRA is an effective, successful, and stable organization providing a broad range of services. It is led by a strong Senior Management Team, and an effective Board that includes representation from the public sector, the private sector, and the neighborhoods served.

HRA has an annual budget of approximately \$12 million (program budget, with an additional \$5 million in direct client assistance), and employs over 200 people at 10 locations.

## **Duties of the Executive Director:**

The Executive Director will supervise the work of the Senior Management Team, which includes supervisors of seven organizational divisions:

- Children and Family Services;
- Community / Neighborhood / Energy Services;
- Employment and Training Services;
- Health and Wellness Services;
- Planning and Programs;
- Human Resources; and
- Finance.

The Executive Director will also work directly with the Board of Directors of HRA.

## **Skills and Experience HRA seeks in the next Executive Director:**

HRA is looking for an Executive Director who has experience relevant to the executive management of a large nonprofit organization.

Relevant experience may include:

- Nonprofit leadership
- Financial oversight and grant management
- Human Resources, including supervision of managers
- Work with City, State and Federal officials
- Charitable fund development and grant acquisition
- Connection to / experience in HRA's service areas.

Key skills include

- Inspiring verbal and written communications skills
- Strong interpersonal skills
- High level of productivity and organization
- Supports the growth of supervisees
- Strong team-builder
- Good balance between building consensus and driving decisions
- Good problem solver
- Passion to improve the lives of working-class people and people living in poverty.

**Compensation:** Comparable to market, depending on experience. HRA has an excellent benefits package.

**How to apply, nominate someone, or get more information:**

Applications and suggestions of potential applicants should be sent to our hiring consultant:

Steve Eppler-Epstein

[HRAEDHiring@Eppler-Epstein.net](mailto:HRAEDHiring@Eppler-Epstein.net)

Applications should include a letter of interest and a resume.

Anyone interested in further information can also contact Steve Eppler-Epstein at the above e-mail address.

The position is open until filled.

Human Resource Agency of New Britain, Inc. is an Affirmative Action/Equal Opportunity Employer. M/W/V/D encouraged to apply.