



COMMUNITY ACTION AGENCY of TALLADEGA, CLAY, RANDOLPH, CALHOUN, and  
CLEBURNE COUNTIES

PO BOX 278

TALLADEGA, ALABAMA 35161-0278

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COMMUNITY ACTION AGENCY of TCRCC does not discriminate on the basis of race, sex, color, religion, national origin, sexual orientation, age, disability, veteran status, or any other factors made unlawful under applicable federal and state laws. All personnel decisions are made without prejudice or discrimination, in accordance with the principles of equal opportunity.

**POSITION FOR WHICH APPLYING FOR:** \_\_\_\_\_

**PERSONAL:**

MR.  MRS.  MISS.  MS. SOCIAL SECURITY NUMBER: (Last 4 digits only) \_\_\_\_\_

NAME - (as on social security card): \_\_\_\_\_

LEGAL NAME or OTHER NAME REFERRED TO: \_\_\_\_\_

PRESENT ADDRESS: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

PRESENT POSITION: \_\_\_\_\_ PRESENT SALARY (optional): \_\_\_\_\_

EMPLOYER: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

IF NOT EMPLOYED, LAST POSITION HELD: \_\_\_\_\_

EMPLOYER: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

LENGTH OF SERVICE: \_\_\_\_\_ SALARY (optional): \_\_\_\_\_

**EDUCATION:**

YEARS: GRADE SCHOOL \_\_\_\_\_ HIGH SCHOOL \_\_\_\_\_ COLLEGE \_\_\_\_\_ OTHER \_\_\_\_\_

DEGREE: \_\_\_\_\_

**PROFESSIONAL TRAINING or EXPERIENCE:**

DATE: \_\_\_\_\_ POSITION: \_\_\_\_\_

EMPLOYER NAME: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

DATE: \_\_\_\_\_ POSITION: \_\_\_\_\_  
EMPLOYER NAME: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

**OTHER TRAINING WHICH WOULD QUALIFY YOU FOR THIS POSITION:**

TYPE OF TRAINING: \_\_\_\_\_ HOW LONG: \_\_\_\_\_

ADDITIONAL TRAINING:  TYPING  BOOKKEEPING  FILING  COMPUTER SKILLS

(SPECIFY): \_\_\_\_\_

**REFERENCES (3) - (Do not include family members):**

NAME: \_\_\_\_\_ POSITION: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ RELATIONSHIP TO YOU: \_\_\_\_\_

NAME: \_\_\_\_\_ POSITION: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ RELATIONSHIP TO YOU: \_\_\_\_\_

NAME: \_\_\_\_\_ POSITION: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ RELATIONSHIP TO YOU: \_\_\_\_\_

**HAVE YOU BEEN CONVICTED OF A FELONY IN THE LAST TEN (10) YEARS? IF YES, PLEASE LIST BELOW.**

YES  NO

**REMARKS BY APPLICANT:** \_\_\_\_\_

I certify that the information contained in this application is true and complete. I understand that false information will be grounds for not hiring me or for immediate termination of employment, at any point in the future, if I am hired. I authorize the verification of any and/or information listed.

**APPLICANT'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**AN UNITED WAY AGENCY**

**Grantee Mission: The COMMUNITY ACTION AGENCY of TALLADEGA, CLAY, RANDOLPH, CALHOUN, and CLEBURNE COUNTIES promotes change and empowers low-income individuals and families in the communities we serve.**