

Workshop Descriptions



GEORGIA COMMUNITY ACTION ASSOCIATION

Wednesday, July 18, 2018

Morning Sessions at 9:00am

QCI Monitoring and Common FindingsWAP Knowledge

Presenter(s): Jeffrey Frye, Weatherization Program Monitor, GEFA

From the field, a look at common findings throughout the year and best practices. Overview of the current ASHRAE 62.2 Standard. Overview of the recent statewide Manufactured Housing Hands-on Training.

Location: Scarborough
Time: 9:00am - 10:15am
Track: Weatherization
Org. Standard(s): 7.9

Creating a Local Theory of Change

Presenter(s): Jarle Crocker, Director of T/TA, Community Action Partnership

A Theory of Change is an important tool to help an agency reflect on its overall strategy to improve outcomes for the children, families, and communities it serves. This session will walk participants through each stage of the process to create a theory of change and explain how it fits with the needs assessment and agency strategic plan. Topics covered will include defining outcomes, how to surface assumptions about agency strategies, use of theories of change to support evaluation, and connections with the ROMA cycle.

Location: Verelst
Time: 9:00am - 10:15am
Track: All
Org. Standard(s): Category 1; 2.2; Category 3; 4.3; 6.2; 6.3

Board Governance: Strategies for Improving Board Performance and Impact

Presenter(s): William Holt

This session is designed to assist participants to establish timelines for information, ensure information is available, use of technology and internet reporting formats and more to enhance your boards' performance and impact in your service area.

Location: Percival
Time: 9:00am - 10:15am
Track: Board/ED
Org. Standard(s): Category 5; 9.3

Laying the Groundwork for Service Integration

Presenter(s): Tiffney Marley, Project Director, Community Action Partnership

The Learning Community is a learning hub for agencies to share innovative approaches and access proven strategies to move families and communities forward. The Learning Community focus areas include Whole Family/Two Generation Approaches, Integrated Services, Financial Empowerment for Families, Results at the Community Level, to name a few. During this session, participants will learn more about selected frameworks to strengthen their understanding of service integration. Additionally, resources and tools will be highlighted and participants will learn about how to join in the learning process with The Learning Community.

Location: Vernon
Time: 9:00am - 10:15am
Track: All
Org. Standard(s): Category 2

Workshop Descriptions

GEORGIA COMMUNITY ACTION ASSOCIATION

Engaging Parents as Leaders and Advocates

Presenter(s): Virginia Baker-Jeffcoat, VB Consulting Group, LLC

We ALL benefit when parents are engaged. Engaging Parents as Leaders and Advocates will utilize the Office of Head Start’s “Families as Advocates and Leaders” research to practice series as the basis for the discussion regarding engaging parent leaders and improving family outcomes. This interactive session is designed for program staff that work directly with parent leaders.

Location: Sloane
Time: 9:00am - 10:15am
Track: Head Start
Org. Standard(s): 1.1; 5.1

Annual Report: Module 3

Presenter(s): Eric Behna, NASCSP

The CSBG annual report gives Community Action Agencies an opportunity to report their community level work through Module 3. This session will explore the major components of Module 3 such as the Community National Performance Indicators (NPIs), community level strategies, and the community initiative status form.

Location: Ballroom D
Time: 9:00am - 10:15am
Track: All
Org. Standard(s): Category 2

Case Management: Notes To Success

Presenter(s): Elexandra Tubman, Leaders At Work, LLC

To provide keen knowledge to the administrative and frontline staff on the benefits of essential case management skills. It is often quoted that “People don’t care how much you know until they know how much you care.” To have opportunity of open doors for our customers; case management should be completed by every team member the customer meets with to show the 360 dynamic circle of services that he/she has to receive. Case Management is a 360 service from interviewing to follow-up.

Location: Ballroom E
Time: 9:00am - 10:15am
Track: Frontline
Org. Standard(s): 1.2; 9.1; 9.2

Wednesday, July 18, 2018

Morning Sessions at 10:30am

What’s New in 2018: Review of Programmatic Changes in 2018

Presenter(s): Andrea Schroer, Senior State Energy Program Manager, GEFA

A programmatic review of recent changes to the state plan, contracts, and revised health and safety plan. An overview of critical Weatherization Program Notices in 2018.

Location: Scarborough
Time: 10:30am - 11:45am
Track: Weatherization
Org. Standard(s): 7.9

Workshop Descriptions



Creating a Local Theory of Change (Repeat)

Presenter(s): Jarle Crocker, Director of T/TA, Community Action Partnership

A Theory of Change is an important tool to help an agency reflect on its overall strategy to improve outcomes for the children, families, and communities it serves. This session will walk participants through each stage of the process to create a theory of change and explain how it fits with the needs assessment and agency strategic plan. Topics covered will include defining outcomes, how to surface assumptions about agency strategies, use of theories of change to support evaluation, and connections with the ROMA cycle.

Location: Verelst

Time: 10:30am - 11:45am

Track: All

Org. Standard(s): Category 1; 2.2; Category 3; 4.3; 6.2; 6.3

Partnering with the Department of Community Affairs

Presenter(s): John Sherekis, Department of Community Affairs

This workshop will provide participants with an overview of the programs under the Emergency Solutions Grants. This year DCA implemented Coordinated Entry in Ga. which is a streamlined system that provides quick access to individuals and families seeking assistance. Community Action Agencies will learn more about how they can be a part of a stronger pool of resources with bigger focus on improving outcomes.

Location: Percival

Time: 10:30am - 11:45am

Track: ED/Directors/Planners/Supervisors

Org. Standard(s): 1.1; 3.2; 4.6; 6.2

Building the Foundation for a Whole Family Approach

Presenter(s): Tiffney Marley, Project Director, Community Action Partnership

The Learning Community is a learning hub for agencies to share innovative approaches and access proven strategies to move families and communities forward. The Learning Community focus areas include Whole Family/Two Generation Approaches, Integrated Services, Financial Empowerment for Families, Results at the Community Level, to name a few. During this session, participants will learn more about selected frameworks to strengthen their understanding of a whole family approach. Additionally, resources and tools will be highlighted and participants will learn about how to join in the learning process with The Learning Community.

Location: Vernon

Time: 10:30am - 11:45am

Track: All

Org. Standard(s): Category 2

Reflective Supervision Strategies

Presenter(s): Virginia Baker-Jeffcoat, VB Consulting Group, LLC

Reflective Supervision promotes and supports the development of a relationship-based organization. This approach expands on the idea that supervision is a context for learning and professional development. This interactive workshop will explore the three building blocks of reflective supervision-reflection, collaboration and regularity.

Location: Sloane

Time: 10:30am - 11:45am

Track: Head Start

Org. Standard(s): 7.9

Workshop Descriptions

GEORGIA COMMUNITY ACTION ASSOCIATION

Annual Report: Module 4

Presenter(s): Eric Behna, NASCSP

This interactive session will explore Module 4 of the CSBG Annual Report. Module 4 focuses on Individual and Family Level work. Items reviewed will include the National Performance Indicators (NPIs), family and individual services, demographics, and more.

Location: Ballroom D
Time: 10:30am - 11:45am
Track: All
Org. Standard(s): 9.1; 9.2

Case Management: Notes To Success (Repeat)

Presenter(s): Elexandra Tubman, Leaders At Work, LLC

To provide keen knowledge to the administrative and frontline staff on the benefits of essential case management skills. It is often quoted that “People don’t care how much you know until they know how much you care.” To have opportunity of open doors for our customers; case management should be completed by every team member the customer meets with to show the 360 dynamic circle of services that he/she has to receive. Case Management is a 360 service from Interviewing to follow-up.

Location: Ballroom E
Time: 10:30am - 11:45am
Track: Frontline
Org. Standard(s): 1.2; 9.1; 9.2

Wednesday, July 18, 2018

Afternoon Sessions at 3:45pm

Invoicing and Hancock Review

Presenter(s): Alfreda Reynolds, Program Coordinator, GEFA

Sample WAP invoices will be reviewed to instruct agencies how to submit a proper invoice in a hands-on training session. Please bring a calculator to this session.

Location: Scarborough
Time: 3:45pm - 5:00pm
Track: Weatherization
Org. Standard(s): 7.9

21st Century CEO

Presenter(s): Walter Fordham, CEO, SmartQuest Technology, Inc

Come to this exciting new workshop for Directors, Executive Directors and Board Members. We will be covering and exciting new set of technologies and information that can be immediately used in your organization. Topics include: Executive Dashboards, Executive Reports for Boards, Executive Reports for Grant Writing, Executive Reports for Public Officials, Measuring Program Performance, How to Advertise Your Data, “My agency from above” - A birds eye view, Moving to Mobile and Data on the Go. Don’t miss it and see you there!!

Location: Verelst
Time: 3:45pm - 5:00pm
Track: Executive Directors
Org. Standard(s): Category 9

Workshop Descriptions



Building Community Partnerships and Relationships with Landlords

Presenter(s): Gale Bell, CSRA Economic Opportunity Authority, Inc

An effective way to meet landlords for your program is by building community partnerships and relationships with key individuals residing in the community. Even though, word of mouth still remains one of the most powerful tools in finding and keeping landlords, In this one hour and fifteen-minute workshop, participants will receive proven strategies that work.

Location: Percival
Time: 3:45pm - 5:00pm
Track: Planners/Supervisors/Managers/Frontline
Org. Standard(s): Category 2

Women's Empowerment

Presenter(s): Dominique Mack
Claire Robinson, Coastal Georgia Community Action

The Women's Empowerment Program is a psychoeducational group designed to provide a safe place for women from low socioeconomic backgrounds to heal, grow, and improve their quality of life while holding each other accountable towards pursuing their goals. This group works to increase level of confidence and decrease unhealthy behaviors. Workshop topics covered include vision planning, professional development, financial literacy, wellness, grief and loss, healthy relationships, and self-esteem.

Location: Vernon
Time: 3:45pm - 5:00pm
Track: All
Org. Standard(s): 1.1; 1.2; 2.1; 2.3; 2.4; 3.1

Coaching for All: Site-Based Coordinated Strategies

Presenter(s): Wanda F. Muhammad, Certified Professional Facilitator/Consultant,
Crescent Facilitation & Consulting

HSPS 1302.92 defines levels of coaching support and intensity to ensure research based professional development for all teachers. Practice-Based Coaching goes further in offering multiple delivery options that give programs a way to meet the needs of all teachers In this session participants will explore a coordinated coaching strategic plan at the site level ensures that coaching is robust and sustainable and results in improved outcomes for children.

Location: Sloane
Time: 3:45pm - 5:00pm
Track: Head Start
Org. Standard(s): 7.9

Georgia Power Company: Energy Assistance Program Update

Presenter(s): Danny Johnson, Georgia Power

Energy Assistance, organization changes to expand our Energy Assistance team, and discuss the teams support efforts for LIHEAP events.

Location: Ballroom D
Time: 3:45pm - 5:00pm
Track: All
Org. Standard(s): 2.2

Workshop Descriptions

GEORGIA COMMUNITY ACTION ASSOCIATION

Gratitude: A Miracle Mindset (The Countless Benefits of Counting Your Blessings)

Presenter(s): Anna Maria Goodson, Case Management Coordinator, Concerted Services, Inc.

“Gratitude: A Miracle Mindset” will provide an overview of the latest research on gratitude and highlight the benefits resulting from an attitude of gratitude. Participants will engage in gratitude-generating activities and learn strategies for implementing their own gratitude practice. They will also explore the transformative potential of gratitude in their work with clients and in the lives of the clients themselves. Thank you in advance for attending!

Location: Ballroom E
Time: 3:45pm – 5:00pm
Track: Frontline
Org. Standard(s): 7.9

Thursday, July 19, 2018

Afternoon Sessions at 1:30 pm

Ethics in Weatherization: Part I

Presenter(s): Eric Behna, NASCSP

Mandatory for all WAP staff and WAP executive directors attending GCAA.

Ethics in weatherization are critical because WAP staff serve as the public face of both their agency and the national Weatherization Assistance Program. This interactive session discusses principles guiding the conduct of WAP staff and examines the complex ethical issues that WAP professionals encounter.

Location: Scarborough
Time: 1:30pm – 2:45pm
Track: Weatherization ****Executive Directors***
Org. Standard(s): 7.9

Data Collection & Analysis

Presenter(s): Angel Walker, NCRT, MT
Consuela Thompson, NCRT

This presentation will address agency performance, what is working and what is not; the “why” behind the performance; how agencies find out the “why”; and, what does the data mean.

Location: Verelst
Time: 1:30pm – 2:45pm
Track: All
Org. Standard(s): 3.2; 3.3; 3.4; 9.1; 9.2; 9.4

Active Shooter and Survival Training

Presenter(s): Philip Ball, Situational Awareness Institute

This workshop will equip the attendees with the skills to avoid being a victim to most Active Shooter incidents. There will be an explanation of the “Pre-attack Indicators”. In addition, this session explains the dynamics of an Active Shooter incident and lists effective techniques that can be used to survive these types of threats.

Location: Percival
Time: 1:30pm – 2:45pm
Track: All
Org. Standard(s): 7.9

Workshop Descriptions



Community Action Accounting Updates

Presenter(s): James Clausell, CPA, Managing Partner, Clausell and Associates
Tracey Dixon, CPA, Partner, Clausell and Associates

The Financial Accounting Standards Board has published massive overhauls to the accounting rules for not-for-profit organizations. This workshop will provide information for preparing for the upcoming Leasing Standard; and, preparing for the New Revenue Recognition Standard.

Location: Vernon
Time: 1:30pm - 2:45pm
Track: Board/ED/Directors/Fiscal Staff
Org. Standard(s): 8.7; 8.9; 8.11; 8.12

What is ERSEA?

Presenter(s): Melvin J. Gravely, The Gravely Group

Eligibility for EHS/HS is based on age and income. Children from birth to age five who are from families with income below the poverty guidelines are eligible for EHS/HS services. Children from homeless families, and families receiving public assistance such as TANF or SSI are also eligible. Foster children are eligible regardless of their foster family's income. Participants will learn how to verify and document eligibility based on Performance Standard requirements.

Location: Sloane
Time: 1:30pm - 2:45pm
Track: Head Start
Org. Standard(s): 7.9

When Preparation Meets Opportunity

Presenter(s): Michelle Law, Leaders At Work, LLC

Facing an opportunity is both exciting and stressful. Learn strategies to manage and reduce stress levels to be better mentally prepared for opportunities that result in real change. This workshop is a fast paced, hands-on, workshop reinforcing that stress is NOT the enemy. Success lies in having the boldness to step through the door prepared when it swings open!

Location: Ballroom D
Time: 1:30pm - 2:45pm
Track: Frontline
Org. Standard(s): 7.9

Leave No Staff Behind: Understanding the Millennials while Reassuring Baby Boomers

Presenter(s): Bobbie D Lee, AGC Training Center

As leaders it is important to understand who you are leading. In this session, you will participate in constructive dialogue and role play around the topic of "Millennials, Baby Boomers, Traditionalist and Generation X. This session will challenge your biases, thoughts and even how you engage with these uniquely different generations.

Location: Ballroom E
Time: 1:30pm - 2:45pm
Track: HR Staff/Supervisors
Org. Standard(s): 7.9

Workshop Descriptions

GEORGIA COMMUNITY ACTION ASSOCIATION

Thursday, July 19, 2018

Afternoon Sessions at 3:00 pm

Ethics in Weatherization: Part II

Presenter(s): Eric Behna, NASCSP

Mandatory for all WAP staff and WAP executive directors attending GCAA.

Ethics in weatherization are critical because WAP staff serve as the public face of both their agency and the national Weatherization Assistance Program. This interactive session discusses principles guiding the conduct of WAP staff and examines the complex ethical issues that WAP professionals encounter.

Location: Scarborough

Time: 3:00pm – 4:15pm

Track: Weatherization ****Executive Directors***

Org. Standard(s): 7.9

Risk Management for Legal Protection

Presenter(s): Lisa Streeter, Legal Shield

Legal Access to protect your business and family.

Location: Verelst

Time: 3:00pm – 4:15pm

Track: All

Org. Standard(s): 7.9

Crisis Communication

Presenter(s): Philip Ball, Situational Awareness Institute

This class will review verbal techniques used by police, hostage negotiators, and mental health professionals to de-escalate potentially dangerous situations before they become physically violent. The instructor is a certified Crisis Intervention Team Instructor who has trained hundreds of police officers.

Location: Percival

Time: 3:00pm – 4:15pm

Track: All

Org. Standard(s): 7.9

Community Action Accounting Updates (Repeat)

Presenter(s): James Clausell, CPA, Managing Partner, Clausell and Associates

Tracey Dixon, CPA, Partner, Clausell and Associates

The Financial Accounting Standards Board has published massive overhauls to the accounting rules for not-for-profit organizations. This workshop will provide information for preparing for the upcoming Leasing Standard; and, preparing for the New Revenue Recognition Standard.

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Time: 3:00pm – 4:15pm

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Org. Standard(s): 8.7; 8.9; 8.11; 8.12

Workshop Descriptions



GEORGIA COMMUNITY ACTION ASSOCIATION

Head Start Performance Standards

Presenter(s): Melvin J. Gravely, The Gravely Group

As times change in Head Start, effective Head Start governing bodies provide direction to guide organizations. Clear interpretation of the policies and the structure of the New Program Governance will guarantee strong Head Start programs. Understanding the decision-making process for both Policy Councils and Governing Bodies will prevent any unnecessary internal conflict and/or legal issues in the future. This training will clarify federal regulations, definitions and interpretations to build consistency throughout the program; increase understanding the concept of governance and how the roles associated with governance are distinguished from the roles associated with administration.

Location: Sloane

Time: 3:00pm - 4:15pm

Track: Head Start

Org. Standard(s): 5.9; 7.3; 7.9

Opportunities in Teamwork

Presenter(s): Michelle Law, Leaders At Work, LLC

One of the greatest challenges businesses face is capitalizing on the values of teamwork to Innovate Faster, See Mistakes more quickly and Find Better Solutions to problems. Attendees will learn to highlight the value of the roles people take in achieving overall team objectives. Through direct engagement and guidance, this high energy workshop engages participants to achieve buy-in through increased value of leadership as a trusted adviser to positively influence team performance.

Location: Ballroom D

Time: 3:00pm - 4:15pm

Track: All

Org. Standard(s): 7.9

The Case for a GCAA Health Plan

Presenter(s): Barry Broome, Allstate Benefits

This workshop will bring to light the latest trends in employer healthcare management to GCAA. Participants will how pooling the purchasing power of employers is driving down the cost of health care all across America.

Location: Ballroom E

Time: 3:00pm - 4:15pm

Track: HR Staff/Directors

Org. Standard(s): 7.9