

OKACAA Summer Conference Session Details

Not All Sessions Included

Wednesday, May 13

8:30am – 11:45am

Strategic Planning and ROMA Compliance – Tricia Auberle, NCRT, OKACAA – Strategic Planning has spawned an entire industry of trainers and literature, many of whom have contributed to making planning arduous and, in some instances, irrelevant. Strategic planning should be a simple process that ensures everyone in your organization is operating in concert to achieve shared goals. This half-day workshop explores the relationship of strategic planning and Results-Oriented Management and Accountability (ROMA) and presents basic principles for how strategic planning functions within the full ROMA cycle to help you accomplish your mission.

1:30pm – 3:00pm

Community Needs Assessment: ROMA's First Step – Tricia Auberle, NCRT, OKACAA – Oklahoma's Community Action Agencies are required to conduct community needs assessments every two years. Sometimes complying with something presented as a requirement prevents us from seeing how vital it is to our mission of changing peoples' lives. This session considers what ROMA has to say about community assessment as the cornerstone of a results-oriented approach to making a difference in our communities.

1:30pm – 4:45pm

Respirator Fit Test – Required by OSHA yearly. Bring your respirators.

How to Turn Your Policy Council into a Strength, Train, Advocate and Reporting – Kristin Ellis, Manager of Quality Assurance, CAP of Tulsa - This STAR session will focus on empowering parents and board members to be more effective at all levels of program governance. Upon completion, participants will...Understand the roles and responsibilities of parents, the governing body, and management staff in program governance to **strengthen** the design, development, and implementation of policies and practices. Identify and plan implementation strategies to **train** parents and staff to be more active in policy council and at their schools through a fun activity on Roberts Rules of Order. Be able to access their states **Advocacy** website. Receive sample **reporting** forms used during Policy Council. (Committee Reports, Agendas, Training samples, etc.).

3:15pm – 4:45pm

Quality Control Inspectors - Session will cover QCI Forms, SWS and Field Guides. Must bring copy of SWS and Field guides to all QCI Training sessions.

IRS Forms 1095 – Cari Divis, Navigator Program Coordinator, Opportunities, Inc. - Learn about the IRS forms 1095, new reporting requirements under the Affordable Health Care Act effective Jan 1, 2015.

Session Details

Thursday, March 14

8:30am – 4:45pm

Introduction to ROMA – Paula Jennings, Amanda Marcott –Thottunkal, ODOC - This all-day session is required for all agency leadership, management, and supervisory staff as well as key personnel responsible for ROMA implementation. As the name implies, it introduces the fundamental concepts of ROMA, the management and accountability system required of community action agencies by the CSBG Act.

DOE Lead Safety Work Practices - This is not the DEQ Certified renovator class - this class is required by DOE

Quality Control Inspectors - Continued from Wednesday

8:30am – 11:45am

Instructional Support – Laura Conley, Lakeshore Learning Materials - Participants will take an in-depth look at the sub-domains and behavior markers for concept development, feedback and looping, scaffolding learning, making prior knowledge and real world connections to create meaningful instructional support.

1:30pm – 4:45pm

School Readiness: Oh Yes! – Laura Conley, Lakeshore Learning Materials - Participants will explore children's progression in development to school readiness objectives. The five areas of School Readiness, the objectives and how to implement plan for a saturated environment that is also inclusive of simple activities throughout the day such as transition times, circle, walking in the hall that support core standards.

Friday, May 15

8:30am – 11:45am

Managing Challenging Behaviors – Laura Conley, Lakeshore Learning Materials - Participants will explore children's progression in development to school readiness objectives. The five areas of School Readiness, the objectives and how to implement plan for a saturated environment that is also inclusive of simple activities throughout the day such as transition times, circle, walking in the hall that support core standards.

3 Choices for Extraordinary Productivity – Bill Bendure, Bendure and Associates – A Stephen Covey product for time management.

8:30am – 10:00am

How to Calibrate the DG 700 Attendees should bring their DG 700 and we will review how to calibrate them. Calibration is required every two years.

10:15am – 11:45am

The Quality Control Inspection Process - This session is open to all weatherization staff. Session will cover what to expect, forms and answer questions about the QCI process.