



# Conference at a Glance



Conference Location: Embassy Suite Downtown/Medical Center  
741 N. Phillips Ave. OKC, OK 73104

**Wednesday, September 9, 2015**

<i>Registration</i>	7:30am - 4:00pm		Foyer
OKACAA BOD Meeting	10:00am- Noon	OKACAA Board	Everest A
OWHAC Meeting	10:00am - Noon	OWHAC Members	Young B
RxOK	10:00am - Noon	RX OK Program Staff	O'Donoghue
OHSA Meeting	10am - 11:00am	Head Start Directors and Staff	Young A
OHSA Affiliates	11:00am - 11:30am	HS Directors HS Staff	Gaylord Young A
OHSA Meeting reconvenes	11:30am - Noon		Young A
Reviewing: Confined Spaces, Fall Protection and Respiration Protection - Jorge Delucca	1:30pm - 4:45pm	WX Staff	Gaylord
How to Turn Your Policy Council into a Strength, Train, Advocate and Reporting - Kristina Ellis	1:30pm - 4:45pm	Head Start Staff	Young A
Resolving Conflict - Bill Bendure	1:30pm - 4:45pm	HS/CAA Directors, Management Staff	Young B
Topic TBD - Nicole Holman-Alexander tentative	1:30pm - 3:00pm	Head Start Staff	O'Donoghue
<i>BREAK</i>	3:00pm - 3:15pm		



**EVENING ON YOUR OWN**





# Conference at a Glance

Thursday, September 10, 2015



Session	Time	Intended Audience	Room
<b>Registration</b>	8:00am - 3:00pm		Foyer
Building a Logic Model Amanda Marcott-Thottunkal, Paula Jennings Tricia Auberle, Julia Teska and Dana Trent	8:30am - 4:45pm	Upper Management, Program Managers, Grant Writers	Young C
CLASS: Instructional Support - Tamara Brickey tentative	8:30am - 11:45am	Head Start Staff	Young A
Energy Related Mold & Moisture - John Jones	8:30am - 11:45am	WX Staff	Gaylord
Creating and Maintaining Personnel and Medical Files Bill Bendure	8:30am - 11:45am	HS/CAA Directors, Management Staff	Young B
Evolving Your Agency Newsletter - Amber Freeman	8:30am - 10:00am	Community Liaisons Public Relations Staff	Everest B
HOME Finance 101- Chevelle Galbreath	8:30am - 10:00am	Housing Staff	Everest A
<b>BREAK VISIT VENDORS</b>	10:00am - 10:15am		
Telling Your Organization's Story with Annual Report Kay Box	10:15am - 11:45am	Community Liaisons Public Relations Staff	Everest B
HOME Compliance - OHFA Staff	10:15am - 11:45am	Housing Staff	Everest A
<b>CAP PAC LUNCHEON \$15 or LUNCH ON YOUR OWN</b> <i>Guest Speaker: TBA Room: Young DE</i>			
Effective Communication Strategies - Anna Politano	1:30pm - 3:00pm	Community Liaisons Public Relations Staff	Everest B
Heating Systems	1:30pm - 4:45pm	WX Staff	Gaylord
Giving Effective Performance Evaluations - Bill Bendure	1:30pm - 4:45pm	HS/CAA Directors, Management Staff	Young B
Environmental Health & Safety Protocol Michael Gramling	2:00pm - 5:00pm	Head Start Staff	Young A
<b>BREAK VISIT VENDORS</b>	3:00pm - 3:15pm		
Crafting a Solid Message - Anna Politano	3:15pm - 4:45pm	Community Liaisons Public Relations Staff	Everest B



EVENING ON YOUR OWN



# Conference at a Glance

Friday, September 11, 2015

Session	Time	Intended Audience	Room
Mission, Vision and Value Statements - Julia Teska	8:15am - 11:30am	Upper Management, Program Managers, Grant Writers	O'Donoghue
Environmental Health & Safety Protocol cont'd Michael Gramling	8:15am - 11:30am	Head Start Staff	Young A
Staff Orientation and Training - Bill Bendure	8:15am - 11:30am	HS/CAA Directors, Management Staff	Gaylord
ASHRAE Training - Johnny Field	8:15am - 9:45am	All WX Staff	Young B
Affordable Housing, Healthy Equity and Policy Dr. K. Meghan Wieters, Wanda DeBruler, Moderator	8:15am - 9:45am	Housing Staff	Everett B
<b>BREAK</b>	9:45am - 10:00am		
HOME Roundtable - Darcy Green	10:00am - 11:30am	Housing Staff	Everett B
Weatherization Roundtable - Johnny Field, Facilitator	10:00am - 11:30am	All WX Staff	Young B
AWARDS BANQUET Guest Speaker: Chris Zervas 11:45am Lunch served 12:15pm	11:45am - 1:30pm	All attendees Award Winners	Young Ballroom CDE

