

Chippewa Luce Mackinac County Community Action Agency Seeking Executive Director/CEO

The CLMCAA is seeking a full time Executive Director/CEO. Interested and qualified candidates are invited to submit resume and salary requirements to sfeltis@clmcaa.com or mail hardcopy to SEARCH COMMITTEE, 524 Ashmun St., Sault Ste. Marie, MI 49783. This position is posted open until filled. Web: <https://cms.clmcaa.org>

CLMCAA: Caring Small Community

Founded in 1965, the CLMCAA is a non-profit organization assisting people in the Chippewa Luce and Mackinac Counties of Michigan in achieving self-sufficiency to overcome economic need. We provide direct services including Senior Congregate and Meals on Wheels, Head Start, Emergency Assistance, Heating Assistance and Weatherization, Housing including Senior Housing, Outreach Services, Center Based Senior Respite Services, Dial-A-Ride and International Bridge Transportation to facilitate self-sufficiency for service population. Funding is provided by federal, state, and local governments and by private sources. Governance is through a volunteer board of directors with representatives from the community, consumers served, local elected officials from all three constituent counties and tribal nations.

General Statement of Responsibilities:

- Oversight of agency planning, administration, programming and fiscal operations;
- Oversees administration of organizational goals and strategies; review and evaluate program plans and outcomes;
- Leadership and direction over all administrative, programmatic, personnel, and operations including a team member base of over 200;
- Compliance with all applicable laws, regulations and grant requirements;
- Ensures the CLMCAA BOD has access to information necessary to perform their role of governance and policy level oversight including any federal and state regulation and policy issues informing them of matters requiring board action; and
- Ensures adequate Board development opportunities to build board leadership.

Characteristics and Experience:

Minimum of bachelor's degree is required in a relevant field with preference afforded to advanced professional training and/or credentials for working with similar service populations. At least 10 years senior management experience leading a performance and outcome based organization and team members; experience with federal/state regulation and grant implementation. Under the guidance of the CLMCAA Board of Directors, is responsible for leadership and direction over all administrative, programmatic, personnel of over 200, and operations of the agency's mission including ensuring compliance with all applicable laws, regulations and grant requirements. Strong written, verbal and computational skills.