

2011/2012 ANNUAL REPORT

GIVING BACK TO THE COMMUNITY



Brian Hymel, vice-president of operations, left, and Ron Radden, president of development for Five Diamond Fund Managers, right, help Michelle Orton organize toys and warm clothing that filled a 25-foot trailer. The donation was a way to give back to the community for the holidays in 2011. It included a variety of games, balls, scooters, learning toys, dolls, and warm clothing such as socks, gloves, hats, jackets, and blankets. Over 90 families benefited from the donation.

Region VIII

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Region I

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MAKING A DIFFERENCE IN OUR COMMUNITIES!



Emergency Assistance

Western North Dakota has experienced a rapid increase in population due to an expanding energy industry. This growth has triggered substantial development throughout western North Dakota. The impact of these changes has dramatically influenced the community and generated positive economic impacts, but also challenging housing concerns. The housing shortage has had a dramatic impact on rental prices which affects those on limited incomes. It is hard to determine an average rent price in western ND due to the extreme demand. Most families and senior citizens on fixed incomes are being forced to vacate units due to the high increases. Some have left the community as there is no affordable housing readily available. Many are still in the area but are bouncing around from house to house living with other families or friends. In the past year our agency assisted a total of 48 families by paying one month's rent to prevent eviction and a total of 52 families who were homeless or being evicted were helped with payment of a security deposit to get them into permanent housing. The city needs subsidized housing for its poor and lower income earners. Those who do not qualify for subsidized housing and do not earn incomes approaching the city's median are under extreme pressure." Due to the increase in housing, food, and gas costs, individuals are in need of assistance in many areas. This past year CAP provided 19 gas cards, 8 bus tickets, 7 prescription refill costs, clothing for 6 individuals, 24 Heater Meals (similar to MRE's), 11 food vouchers to a nearby café, and 12 tents with five nights of camping at Patterson Lake.

Individual Development Accounts (IDA)

IDAs are special matched savings accounts designed to help families and individuals establish a pattern of regular savings and ultimately purchase a productive asset. This program is a 2:1 savings match, which means that for every \$1 saved, \$2 will be added to your savings. Participants may use their savings and match money towards any of the three assets: a home, a small business, or a post-secondary education. This past year 19 individuals participated in the IDA program.



Amanda was able to utilize the IDA program to purchase her first home.



Candace's dream of opening a second salon was made possible through the IDA program.



The IDA program made it possible for Courtney to pursue a degree in Human Resources.

PRRC Peer Support

The Prairie Rose Recovery Center started a peer support group in 2009. This program is funded by ND Department of Human Services. The purpose of Peer Support is to provide a structured relationship where a trained Certified Peer Specialist who has gone through recovery assists others with mental health issues to identify and achieve life goals as part of their own recovery process. The program is structured for individuals who are 18 years or older and feel the support will help them in their recovery process. A Peer Support Specialist is not trained as a counselor, but rather as an active listener, and is ready to discuss any problem or issue an individual would like to bring up. Peer support creates a safe, supportive and confidential environment. Individuals meet with the Peer Specialist weekly to provide development of natural supports, education, advocacy, emotional support, skills training, problem solving skills, goal setting and referrals to other community supports. This past year 136 individuals participated in the program by either attending group peer support meetings and/or one-on-one meetings with the Peer Specialist.

Clients Served

During Fiscal Year 2011–2012 Community Action Partnership served 3015 individuals in Regions I & VIII.

Income

- 69% had incomes of or below 100 percent of the Federal Poverty Level (< \$931/month – 1 person household)
- 10% had incomes from 101 to 125 percent of the Federal Poverty Level (\$932–\$1164/month – 1 person hshld)
- 21% had incomes over 125 percent of the Federal Poverty Level (> \$1165/month – 1 person household)

Gender

- 58% of our clients are female

Age

- 26% 0 to 17
- 15% 18 to 23
- 30% 24 to 44
- 9% 45 to 54
- 20% over the age of 55

Education

- 37% have earned a high school diploma
- 16% have completed a trade-school, 2 or 4 year college
- 24% grades 1 to 12 (non graduate)
- 23% other

Health

- 43% do not have health insurance
- 28% Medicaid/Medicare
- 22% private insurance
- 7% unknown

Family Structure

- 16% single parents
- 11% 2 parent households
- 59% single
- 10% 2 adults, no children
- 4% other

Employment

- 17% had no income
- 55% were employed
- 28% other (TANF/Social Security)

Housing

- 62% rent
- 11% homeless
- 27% other (own, live w/family/friends)

Services Provided

Commodity Supplemental Food Program: A total of 218 individuals received supplemental food through CAP.

Early Head Start: A total of 118 infants and toddlers and 21 expectant mothers received assistance through home-based program. **Refer to the CAP website for the EHS Annual Report.**

Energy Share: A total of 10 families at risk of having their heat and lights shut off were assisted with utility bills.

Family Planning: A total of 499 individuals accessed health and testing services.

Food Pantry: A total of 87 households received a food pantry referral from CAP in Regions I & VIII.

Head Start: A total of 170 children received assistance; 15 in Hettinger County, 28 were home-based, and 127 at the Dickinson Center. By the end of the year 168 children accessed dental services and 168 had a designated medical home. **Refer to the CAP website for the HS Annual Report.**

Helping Hands: A total of 10 households received other construction modification on their homes for items that did not meet Weatherization or Home guidelines.

HOME Program: Rehabilitation work was done on 6 homes in Region VIII.

Individual Development Accounts: 19 individuals were able to pursue a college education, start a business or purchase their first home with match funds.

Low-Income Apartment Management: Williston (16-plex) and Watford City (11-plex) have units for low-income households. A complex is located in Dickinson (6-plex) and Williston (8-plex) for individuals with mental disabilities.

Medication Assistance Program: A total of 52 individuals were assisted in applying for and receiving free and low-cost medications from the nation's pharmaceutical companies.

Prairie Rose Center: A range of services designed for adults with a serious mental illness were provided to 149 members.

Rental Assistance: A total of 48 families were assisted in paying one month's rent to prevent eviction.

Representative Payee: A total of 144 individuals received assistance with managing their finances.

Safety City: A total of 53 children participated in the two week traffic and medical safety education.

Security Deposit: A total of 52 individuals who were homeless or being evicted were helped with payment of a security deposit to get them into permanent housing.

Supportive Employment: A total of 3 individuals in Region VIII were able to be employed by local businesses through CAP.

Volunteer Income Tax Assistance: A total of 231 individuals were assisted in filing their 2011 taxes.

Weatherization: Energy saving measures were administered in 268 homes which included, insulation, caulking of windows and doors, pressure testing and diagnostics. In addition, 10 furnaces were repaired and 33 were replaced.

Community Partners

Board Members

| | | | |
|-----------------|---------------|----------------|------------------|
| Joe A. Armbrust | Rick Lawlar | Robin Rivinius | Robert Treitline |
| Shirley Dukart | Howard Nelson | Larry Schulte | John Ulrich |
| Beverly Fuhrman | David Quale | Mark Sovig | Duane Wolf |

Partners

| | | |
|--|-----------------------------------|-------------------------|
| Affordable Housing Developers, Inc. | Housing Authority | Red Cross |
| Badlands Human Service Center | Law Enforcement | Salvation Army |
| Cities of Dickinson & Williston | Local Churches | Social Security |
| Coalition for Charitable Organizations | North Dakota Job Service | Social Services |
| Dakota Center for Independent Living | Northwest Human Service Center | Sunrise Youth Bureau |
| Dickinson State University | Protection and Advocacy | United Way |
| District Health Units | Public & Private School Districts | USDA Rural Development |
| Domestic Violence | | Williston State College |

Statement of Financial Position

| <u>Assets</u> | <u>2011</u> | <u>2012</u> | Total Revenue (2012) *Includes ARRA | |
|-------------------------------------|--------------------|--------------------|--|--------------------|
| Cash | \$318,508 | \$498,022 | | \$6,212,284 |
| Receivables | | | Safe Communities | 1% \$72,749 |
| Grants | \$423,656 | \$289,100 | Human Services | 3% \$175,629 |
| Note | \$161,694 | \$168,846 | Head Start | 26% \$1,651,415 |
| Other (Net of allowance) | \$3,809 | \$3,975 | Family Planning | 3% \$196,522 |
| Inventory | \$110,940 | \$63,159 | Client Services | 3% \$216,005 |
| Building, Furniture & | | | HOME | 5% \$304,844 |
| Equipment | <u>\$3,615,713</u> | <u>\$5,346,047</u> | LIHEAP | 1% \$78,117 |
| Total Assets | \$4,634,320 | \$6,369,149 | DOE | 19% \$1,175,643* |
| | | | CSBG | 7% \$459,178 |
| | | | General | 7% \$471,701 |
| Liabilities & Net Assets | | | Drug Free Communities | 6% \$402,531 |
| Accounts Payable | \$120,507 | \$157,127 | Early Head Start | 19% \$1,007,950 |
| Other Liabilities | \$430,804 | \$713,793 | | |
| Refundable Advances | <u>\$344,228</u> | <u>\$301,018</u> | | |
| Total Liabilities | \$895,539 | \$1,171,938 | Total Expenditures (2012) | |
| | | | \$5,937,894 | |
| Net Assets | | | In-Kind | 18% \$1,077,797 |
| Temporarily Restricted | \$2,027,892 | \$3,211,934 | Operating | 15% \$887,255 |
| Unrestricted | <u>\$1,710,889</u> | <u>\$1,985,277</u> | Occupancy | 3% \$161,179 |
| Total Net Assets | \$3,738,781 | \$5,197,211 | Travel/Training | 1% \$46,005 |
| | | | Materials | 2% \$259,180 |
| Total Liabilities and | | | Contractual | 9% \$566,342 |
| Net Assets | \$4,634,320 | \$6,369,149 | Salary & Fringe | 52% \$2,940,136 |